GREENLEE COUNTY JAIL
Work Release Contract

Per ARS 11-459 The Sheriff may establish an inmate work program. Inmates are not eligible for work release for the following criteria set by ARS 11-459. B.

1. The inmate may pose a risk to themselves or the community.
2. The inmate has a past history of violence.
3. The inmate has been convicted of a serious offense per ARS 13-706 or sentenced as a serious offender per ARS 13-704 or are a repetitive offender per ARS 13-703.
4. Currently sentenced to jail for a felony.
5. The sentencing judge did not approve work release.
6. The inmate is being held for other legal matters.

All persons requesting work release must submit the following items to the Commander or designee for approval at least seven (7) days prior to the date of their court ordered commitment. All work release inmates will serve the first 48 hours in jail before going to work.

1. Applicant must complete this packet.
2. Applicant's employer must sign the section provided.
3. Applicant must submit two (2) most recent check stubs from their employer.
4. Applicant must submit an official work schedule with signature of employer.
5. Applicant must submit a copy of their commitment order.
6. Applicants with medical needs must have consultation with medical staff seven (7) days prior to their commitment.
7. If driving their vehicle, applicant must provide a copy of a valid driver license.

Initial each:

_____ 1. Work Release may be granted depending on the applicants' work schedule for no more than 40 hours per week.

_____ 2. Work Release may be granted after the appropriate employment verification is completed and this packet is signed by the inmate and their employer prior to the inmate's confinement. Inmates sentenced by a Greenlee County court will be assessed a program fee of $15.00 per day. An inmate sentenced by any other court system will be assessed a program fee of $125.00 per day and a one-time booking fee of $60.00 for that

booking. If the inmate is unable to pay for all days upfront, weekly payments can be made.

_____ 3. Inmates released to work may make a brief stop for breakfast, proceed to the work site with a short break for lunch and shall return to the facility immediately after work. Any other absence from the work site will be considered a violation. The facility will provide a meal for the inmate when they return from work.

_____ 4. No visitation, other than typical work contacts, will be allowed at their work site.

_____ 5. Consumption or possession of alcohol, non-prescription medication, marijuana, or illegal drugs is prohibited while on work release or as an inmate of the Greenlee County Jail.

_____ 6. Any violation of the law while on work release status is prohibited, including violation of probation.

_____ 7. Probation officers, law enforcement officers, or Jail Officers will conduct random inspections of the inmate on the job site at any time while the inmate is out on work release.

_____ 8. The employer acknowledges that any changes in an inmate's work schedule, including time and days, must be requested in writing to the Commander or designee, preferably on company letterhead and signed by the employer/supervisor at least 48 hours prior to the change taking place. Failure to meet this requirement will result in a denial of the request.

_____ 9. Inmates granted work release may also be assigned "working inmate" duties if approved for "working inmate" status.

_____ 10. If terminated from employment while on work release, the inmate and employer shall immediately inform the jail staff by calling 928-865-4159 and the inmate shall immediately return to the Jail.

_____ 11. The inmate must arrange their own transportation to and from their place of employment.
Note: If the inmate has an expired or suspended driver license, they will not be permitted to drive themselves.

_____ 12. Inmates on work release will be subject to urinalysis, breath analysis, and/or physical searches upon return to the facility by Staff.

_____ 13. Inmates on work release shall be responsible for their own medical needs and expenses.

_____ 14. If an inmate on work release needs to make an unscheduled stop away from his/her job site, the inmate must first contact the Jail Commander or his designee for verbal permission. In case of an emergency the inmate must make notification as soon as reasonably possible.

_____ 15. If an inmate on work release violates this contract in any way, the inmate will be brought back to the facility. Vehicles may be towed at the inmate's expense.

_____ 16. In the event work is unable to be performed for any reason the inmates must return to the Jail as soon as possible

My signature indicates that I fully understand and realize any violation of these rules may result in my work release being terminated immediately. I also realize I may face new charges if I violate work release rules and realize I may have "working inmate" status revoked. I further realize that I am obligated to follow all other Greenlee County Jail policies and procedures to be eligible for work release.

Print Name: _____ DOB: _____ SSN: _____

Inmate Signature: _____ Date: _____

Phone Number: _____

EMPLOYER INFORMATION

As the employer I fully understand that any false reporting or misrepresentation is a violation of A.R.S. 13-2907.01A, and I may be subject to criminal penalties. I further understand the conditions of Work Release stated in this document and agree to these terms.

_____

Employers Name (please print) Employers Phone # Employers Cell #

_____

Employers Address City State Zip

_____

Employers Signature Date

Special Conditions: _____

For Jail Use Only:

Does the inmate pose a risk to themselves or others? ☐ Yes ☐ No
If yes, explain _____

Does the inmate have a history of violence? ☐ Yes ☐ No
If yes, explain _____

Has the inmate been adjudicated on the following ARS 13-703, 13-704, or 13-706?
☐ Yes ☐ No
If yes, explain _____

Is the inmate currently serving time for a felony conviction? ☐ Yes ☐ No
If yes, explain_____

Is work release approved by the sentencing Judge? ☐ Yes ☐ No

Is the inmate being held for other legal matters? ☐ Yes ☐ No

Documents submitted by Inmate:

____ Two (2) Most recent pay stubs.

____ Official work schedule from employer.

____ Copy of the commitment order.

____ Valid driver's license. (If applicable)

Approved _____ Denied _____

Comments:
_____
_____
_____
_____
_____
_____
_____
_____

Jail Commander or Designee Date