



Public Works Operations Tech II- Facilities

Classified

GREENLEE COUNTY

Established Date: March 1, 2021

LEVEL:

JOB SUMMARY

Under general supervision operates equipment involved in maintenance, repair and construction of County roads and facilities. Work is subject to varying post or job site assignments and work is subject to call-back and on-call status and overtime and irregular schedules including completion of work assignments on weekends and holidays. Work is also subject to traveling and performing work assignments in outlying or remote areas of the County involving exposure to varying weather conditions which includes safe operation of vehicles/equipment and hand and power tools. May include performance of moderate to strenuous manual labor in extreme hot and cold temperatures with exposure to exhaust, chemical fumes, oil, grease, and hazardous materials. Perform related duties as assigned.

ESSENTIAL JOB FUNCTIONS

- Operating heavy equipment
- Loading and unloading trucks
- Water transport and dust control
- Traffic control
- Assist with labor and equipment operation for road repair and maintenance
- Assist with general building or grounds maintenance as needed
- Communicate and act in a professional manner with the public, co-workers, and work contacts.
- Care for lawns, trees, and shrubs; maintain playgrounds
- clean buildings; and keep parking lots, picnic areas, and other public spaces free of litter.
- Apply pesticide through sprays, dust, or vapors.
- Perform routine preventive maintenance and ensure that machines run smoothly.
- Inspect drives, motors, and belts, check fluid levels, replace filters, and perform other maintenance actions.

MINIMUM QUALIFICATIONS

- Any combination of education, training and experience equivalent to graduation from high school plus two years experience in labor or other construction trades plus two years experience operating trucks, construction and maintenance equipment, automotive or equipment mechanic, or one year as Maintenance Worker I for Greenlee County
- Must possess and maintain a valid Class A Arizona Commercial Driver License with Tanker endorsement within 90 days of employment

KNOWLEDGE, SKILLS AND ABILITIES

- Extensive working knowledge of road maintenance and construction Skill
- Considerable knowledge of principles of operation of diesel and automotive equipment
- Knowledge of occupational hazards and safety precautions
- Considerable skill in the operation of equipment
- Skill in establishing and maintaining effective working relationships with employees, other agencies, and the public.
- Ability to perform duties independently that are appropriate and consistent with the level of the position.
- Ability to communicate clearly and concisely issues with staff both verbally and in writing.

PHYSICAL REQUIREMENTS

- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate multiple pieces of heavy equipment for extended periods of time.
- Sufficient clarity of speech and other communication capabilities with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively on a telephone, in normal range of conversation or in a group.
- Sufficient persona mobility, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to bend or stoop repeatedly, sit or stand for long periods of time, lift at least 100 pounds.