

GREENLEE COUNTY BOARD OF SUPERVISORS
CLIFTON, ARIZONA

June 18, 2013

The Greenlee County Board of Supervisors met on this date in regular session in the Board Meeting Room, 2nd floor Courthouse Annex, Clifton, Arizona, with the following members present: David Gomez, Chairman; Ron Campbell, Member; and Robert Corbell, Member. Also present were Deborah K. Gale, County Administrator, and Yvonne Pearson, Clerk of the Board.

Chairman Gomez called the meeting to order at 8:00 a.m. and Supervisor Corbell led those present in the Pledge of Allegiance.

Steve Rutherford, Emergency Management Coordinator, responded to the Call to the Public and gave an update on wildfires throughout the state. He stated that the Forest Service has imposed Stage II restrictions in the Apache-Sitgreaves National Forest and that the Bureau of Land Management will implement Stage II restrictions on June 19th.

Daniel Cervantez, resident, responded to the Call to the Public stating that due to a mix up in a release on own recognizance order and not recognizing jail time he believes he was entitled to enables him to be able to seek just compensation from Greenlee County.

Ms. Gale responded to the Call to the Public stating that two (2) former county employees have passed away, Cletis Mullins and Larry Serna. Condolences were offered to the families.

Supervisor Campbell requested a moment of silence in honor of the two former employees.

The Board of Supervisors convened as the Board of Directors of the Greenlee County Public Health Services District.

Steve Rutherford, Health & County Services Director, requested approval of a HIV Care Services position in the Health Department to be funded with Arizona Department of Health Services HIV Care Services grant funds. Ms. Gale stated that the grant requires no matching funds and the position if fully grant funded which means that if the grant funds are no longer available then the position goes away. Upon motion by Supervisor Campbell, seconded by Supervisor Corbell, and carried unanimously, the Board approved the request as presented.

Upon motion by Supervisor Corbell, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as follows:

1. Clerk of the Board: Approval of Public Health Services District expense warrants in excess of \$1,000.00
2. Health & County Services Director: Approval of Payroll Change Notice – K. Ortega, Housekeeper
3. Health & County Services Director: Approval of the Intergovernmental Agreement with the Department of Health Services for HIV Care Services
4. Health & County Services Director: Approval of Amendment #1 to the Intergovernmental Agreement with the Arizona Department of Health Services for the Well Woman Healthcheck Program
5. Health & County Services Director: Approval of Amendment #1 to the Intergovernmental Agreement with the Arizona Department of Health Services for the WIC/BFPC/FMNP and Community Nutrition Services Program

The Board reconvened into regular session.

Kevin Peck, EAC Small Business Development Center Director, requested approval of the fiscal year 2013-14 Intergovernmental Agreement with Eastern Arizona College for community college courses in Greenlee County. He stated that the funding request remains the same as it has been for the last five (5) years. Upon motion by Supervisor Campbell, seconded by Supervisor Corbell, and carried unanimously the Board approved the request as presented.

Larry Avila, Sheriff, reported the following:

- He spoke of the passing of Larry Serna, a former Sheriff's Department employee, saying that Larry was very well thought of and will be missed.
- The department has had 348 calls in the past month
- The department is handling several molestation cases
- He is looking into department efficiency and is reworking job descriptions to include specific criteria and meeting standard requirements.

Philip Ronnerud, County Engineer, requested approval of the BWS Architects Sheriff's Office Facility Evaluation/Scope of Work & Fee Proposal (Jail) in an amount not to exceed \$23,763 to be paid with General Funds. He stated that the resulting report will include all necessary electric, plumbing, AC/Heating as well as the estimated cost for the necessary upgrades to the Jail. Upon motion by Supervisor Campbell, seconded by Supervisor Corbell, and carried unanimously, the Board approved the request as presented.

Ron Pearson, Public Works Manager, presented the bids for the Asphalt Emulsion to be used for the upcoming chip seal project. He recommended awarding the bid to Hawker Evans stating that there have been problems with the product from the other bidder in the past. Upon motion by Supervisor Corbell, seconded by Supervisor Campbell, and carried unanimously, the Board awarded the bid for Asphalt Emulsion to Hawker Evans in the bid amount of \$271,684.99.

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Ms. Gale presented the revised fiscal year 2013-14 Work and Financial Plan with the US Department of Agriculture Animal and Plant Health Inspection Service; Wildlife Services which had been tabled at the last meeting. The contract has been revised with AMOC references removed as it is no longer a functioning group and Jaguar references have been removed. The word "cooperating" was left in the contract as this is a federal standard. Upon motion by Supervisor Campbell, seconded by Supervisor Corbell, and carried unanimously, the Board approved the contract as presented.

Upon motion by Supervisor Campbell, seconded by Chairman Gomez, Supervisor Corbell was appointed to represent Greenlee County on the Coalition of Arizona/New Mexico Counties.

Ms. Gale reported the following:

- The legislature has adjourned sine die after the Governor forced a special session to address the budget. She reviewed several items in the budget affecting Greenlee County including, Highway User Revenue Funds (HURF), Medicaid Expansion, Transaction Privilege Tax revision and Restoration to Competency. The lottery funding has been reinstated as an appropriation for counties.

The Calendar of Events was reviewed.

Daniel Cervantez, resident, requested to speak to item (C) of the Consent Agenda stating that he will be making a public records request for copies of the contract in item (C).

Upon motion by Supervisor Corbell, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Consent Agenda as follows:

- A. Clerk of the Board: Approval of expense warrants in excess of \$1,000.00 - Voucher 1080; 1082; 1084; 1085
- B. Clerk of the Board: Approval of General Fund loans in the amount of \$38,919.29 to be reimbursed upon receipt of funds: Fund 139 - \$870.92; Fund 195 - \$497.00; Fund 219 - \$15,086.31; Fund 222 - \$18,746.15; Fund 243 - \$3,503.26; Fund 255 - \$215.65
- C. County Attorney: Approval of the fiscal year 2013-14 Arizona Criminal Justice Commission Crime Victim Assistance Program Grant Agreement
- D. Superior Court Judge: Approval of the Contract for Provision of Indigent Representation for attorney Rebecca Johnson
- E. Public Works Manager: Approval to replace the pressure tank at the Fairgrounds in an amount not to exceed \$11,124.66 to be paid with Fair Funds

- F. Emergency Management Coordinator: Approval of payment of Guthrie Tower Progress Payment #2 to Canyon State Wireless in the amount of \$134,828.35 to be paid with budgeted Capital Improvement Funds
- G. County Administrator: Approval of the proposal from Zions Credit Corporation (National Bank of Arizona) to finance the MOTOTRBO Radio Communications System in the amount of \$274,185
- H. County Administrator: Approval to transfer \$123,814.28 and accrued June 2013 interest from Fund 900- Workforce Investment Act to Fund 225 - Economic Development - closeout of the fund (balance of local funds)

Supervisor Campbell reported the following:

- A. He attended the Mexican Wolf Executive Board meeting where discussion took place regarding the scheduled release of the Mexican Wolf. The group received concerns and wanted the ability to be heard. As a result the release has been cancelled. He stated that this a positive move in support of our residents.

The Board convened into Work Session on the fiscal year 2013-14 budget.

Mr. Pearson reviewed the process of dumping tires at the landfill stating that there is no charge to dump tires. By law, if 5 or more tires are dumped at once then a document is required to be filled out. Waste Tire dumping is regulated by the Arizona Department of Economic Quality.

Ms. Gale reviewed the following budget items with the Board:

- Estimated revenues including estimated increases in Auto Lieu Tax, State Shared Sales Tax, and the Lottery Funds. A decrease of \$110,000 is expected from Payment in Lieu of Taxes (PILT)
- She reviewed Tax Levy and Tax Rate Information which reflects a decrease of \$40,000,000 in value which means that in order to maintain current levy levels an increase in the property tax rate will be needed. She stated that last year there was a decrease in property taxes due to an \$80,000,000 value increase.

The Board reviewed tax rate options with Supervisors Gomez and Campbell in favor of the maximum increase to \$0.7414, \$0.1201 higher than last year. Supervisor Corbell, stated that he is not in favor of increasing taxes, and expressed that he is in favor of an increase of taxes to the Truth in Taxation rate of \$0.7144, \$0.0931 higher than last year. Later in the meeting, Supervisor Corbell changed his mind and agreed to increasing the tax rate to the maximum allowable (\$0.7414) in order to be able to pay for the pay increases and promotions he is in favor of. Ms. Gale will calculate the maximum rate of \$0.7414 into the Tentative Budget.

Tom Powers, County School Superintendent, advised the Board that Clifton Schools has an ongoing balance in their line of credit which needs to be paid back by June 30th. He has been informed that the Clifton School Board intends to take the tax rate to a high rate. Because of their low student count this will not require a vote of the people.

- Estimated Out of County Tuition for Greenlee County is \$631,696 which is a decrease of approximately \$93,273.
- The General Fund estimated revenues and expenses, excluding salaries, was reviewed and reflects a 2.6% decrease.
- Most employees will see a .4% decrease in their paychecks due to the increase in retirement rates. Because of this, she recommends a 3.5% raise effective on September 1st instead of the previously reviewed 3.0% raise. There will also be an adjustment on the counties portion of Elected Officials Retirement from 25.95% to 23.5%.

Ms. Gale recommended that during fiscal year 2013-14 a committee composed of Elected and appointed officials be organized to review and put together a new plan for the method of assessing salaries for all departments and positions. The benefit structure including paid time off, overtime, comp time, and job descriptions should be reviewed by the committee also.

Ms. Gale requested the Board's direction on the Position Reclassification, Promotions, Salary Adjustments and new positions which were presented at the last Board meeting as follows:

- Treasurer Account Clerk II to Administrative Assistant - \$3,963
- School Supt. Account Clerk I to Account Clerk II - \$1,887
- PW Tech II to PW Tech III - \$3,832
- PW Tech III to PW Tech IV - \$6,497
- Chief Probation Officer - \$9,160
- Appraiser I (see * comment below)
- Appraiser II (see * comment below)
- Health Dept. Administrative Assistant - \$2,755
- Two (2) new Investigators (Sheriff's Office) - \$118,980 – 137,090
- Ancillary costs for two positions: Vehicles, Equipment, Overtime, Uniform Allowance, Phone Stipend, etc. - \$103,100

Supervisor Campbell is in favor of the 3.5% increase for all positions and agreed to the organization of the salary and benefit review committee, but is not in favor of adding any new positions.

Supervisor Corbell is in favor of the 3.5% increase and is in favor of one investigator position at the Sheriff's Department and increasing the Chief

Probation Officer position salary as well as the salary and benefit review committee.

Chairman Gomez agreed to the 3.5% salary increase and the organization of the salary and benefit review committee, but wants to meet with the Sheriff before he can make any decision on new positions.

Linda Durr, County Assessor, requested clarification on her previous request for promotions for her staff.

- The Capital Improvement Plan was reviewed and includes the following projects:
 - Duncan Annex Building
 - Guthrie Peak Communications Tower
 - Airport Construction
 - Public Works Shop
 - Public Works Projects for facilities and roads
- The estimated expenditures and expenses were reviewed and reflect a 2.8% increase mostly due to the salary increase.

Ms. Gale requested approval of the \$100,000 budget for the Economic Development fund. She stated that the funding is needed to hire professional services to develop an Asset Inventory on Greenlee County which is needed in order to continue the attempt to attract business into Greenlee County.

The Board approved the \$100,000 Economic Development budget.

- The Debt Service fund was reviewed
- The Flood Control District budget was reviewed
- The Public Health Services District budget was reviewed
- Expenditure Limitations was reviewed
- The Board directed Ms. Gale to increase Contingency Funds to fund one investigator position in the Sheriff's Department if it is determined by the salary and benefits review committee that the position is within the plan developed by the group.

There being no further business to come before the Board, the meeting was adjourned at 1:10 p.m.

APPROVED: /s/ David Gomez, Chairman

ATTEST: /s/ Yvonne Pearson

Clerk of the Board