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BOARD OF SUPERVISORS  
P.O. BOX 908  
253 5<sup>TH</sup> STREET  
CLIFTON, AZ 85533

DAVID GOMEZ  
District 1

RON CAMPBELL  
District 2

RICHARD LUNT  
District 3

## MEETING NOTICE and AGENDA

Pursuant to Arizona Revised Statutes §38-431, et. seq.  
and amendments thereto, the

**GREENLEE COUNTY BOARD OF SUPERVISORS**  
also sitting as Board of Directors for  
**GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT**  
and

**GREENLEE COUNTY FLOOD CONTROL DISTRICT**  
hereby gives notice that a

**Regular Meeting**

will be held on Tuesday, January 4, 2022 – 8:00 a.m.

Zoom Video Conferencing. To join the meeting enter the following URL into your  
browser:

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86062046191?pwd=NHV2b2dNdHpGS2wwUXBib2hqRWsvZz09>**

**Meeting ID: 860 6204 6191**

**Passcode: 777906**

**Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,  
Clifton, Arizona**

## AGENDA AND MINUTES

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In attendance: Board of Supervisors members: Richard Lunt, Chairman, David Gomez Member and Ron Campbell, Member. Also present were Jeremy Ford County Attorney; Derek Rapier, County Administrator, Austin Adams, Deputy County Administrator and Bianca Figueroa, Deputy Clerk of the Board

### 1.) Call to Order

Chairman Richard Lunt called the meeting to order at 8:00 a.m.

#### A. Pledge of Allegiance

Supervisor Campbell led those present in the pledge.

#### B. Call to the Public

Tim Sumner, County Sheriff responded to call to the public and expressed his concerns regarding the board packet no longer being on the website. Mr. Sumner gave his appreciation to Chairman Lunt for assisting in a Search and Rescue Mission.

**2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**

**A. Consent Agenda**

- 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**
- 2. Health Manager: Consideration of approval of Employee Transaction Forms: A. Durham, Jail Nurse; N. Verdugo, Tobacco Disease Coordinator/Health Educator; L. Starr, Admin Assistant/Grants Administrator**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

The Board reconvened as the Board of Supervisors

**3.) Reed Larson, County Engineer**

**A. Discussion/Action regarding approval to accept a grant provided by the USDA Natural Resources Conservation Service through the Emergency Watershed Protection (EWP) Program for \$162,734.40 to mitigate flood damage along Franklin Road**

Mr. Larson stated he learned of a grant from consultant Atkins, he stated due to heavy rains in July there's been damage along the Franklin Road that's been reoccurring. Mr. Larson stated the project would help mitigate continued flood damage.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the agenda item as presented.

**4.) Tony Hines, Public Works Fleet Manager**

**A. Discussion/Action to replace the Sheriff's Vehicle GPS unit from GPS Trackit to Precise Fleet Tracking Solutions**

Mr. Rapier addressed the board on behalf of Mr. Hines. Mr. Rapier stated more information is needed for the GPS Trackit. He has yet to address questions the board asked regarding IT and State contract provider's status. He states he'll get together with the Sheriff, Tony Hines and Vince from IT to get the information that is needed and is requesting the board to table the item.

Tim Sumner, stated he agrees with County Administrator.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board tabled the agenda item.

**5.) Derek Rapier, County Administrator**

**A. Discussion/Action - Promotion of Bianca Figueroa to Clerk of the Board**

Mr. Sumner expressed his concerns regarding the position of Clerk of the Board, he explained his concern with promotions being discussed in budget session and doesn't recall the position budgeted for half the year in last budget work session.

Mr. Rapier stated the position was discussed in the budget work session, while attempting to adjust some positions within the board. He stated specifically with the position he asked the board to budget for half the year to train Ms. Figueroa. He also has Ms. Figueroa attend Clerk meetings both on Zoom and in person to establish relationships with other clerks. He stated he and Ms. Figueroa have discussed Legislative processes as well.

Chairman Lunt expressed his appreciation to the Sheriff regarding the promotion process discussed in a budget work session, and agrees all positions need to be. Chairman Lunt explained the position was discussed for half the year at last budget session.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the agenda item as presented.

**6.) Jeremy Ford, County Attorney**

**A. Discussion/Action regarding Request for Professional Services (RFP) for a Jail Consultant**

Tim Sumner, County Sheriff gave his recognition and thanks to the committee that was formed. He thanked Jeremy Ford, County Attorney for all his work.

Jeremy Ford, County Attorney discussed the Request for Professional Services for a jail consultant. He stated the seal bid process wouldn't give committee information needed to make decisions and decided to approach as a request for professional services. Mr. Ford explained the committee will not go with the seal bid process for hiring of a consultant. The committee would like to have control of who is hired. He stated the goal is to send out a letter which will become the contract to get quotes from individuals who can fulfill the requirements requested and discover the most beneficial method to modernize jail operations in Greenlee County. Mr. Ford discussed multiple analysis, operations, structural, capacity, cost for major remodeling of the jail, new jail in same location and new jail in a new

location. Several task and requirements were implemented in the proposal but can be refined and negotiated depending on the professional consultant.

The Board gave Mr. Ford direction for a timeframe from the consultant to submit qualifications and cost proposal and will adjust as needed.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the agenda item as presented.

**7.) Derek Rapier, County Administrator**  
**A. Workshop - Presentation and Discussion regarding the development of guiding principles and a framework for decision-making for use of Federal ARPA Funds**

Mr. Rapier presented a power point to the board. He discussed federal funding legislation. First funding discussed was CARES ACT and explained the primarily reason for the funding. Greenlee County received shy of 600,000.00 and allocated to public safety, law enforcement and dispatch officers and paid down outstanding PSPRS unfunded liability with the excess general fund dollars. American Rescue Plan Act funding is specific to public health needs linked to COVID. Mr. Rapier discussed the timing of the ARPA funds. Funding will be disbursed in two distributions, first starting in May 2021. Greenlee County applied in November 2021, due to lack of guidance provided how funds can be allocated. and Local Recovery Funds are restricted and focus on demonstrating support a public health response or addresses economic impact of COVID. Greenlee County Health Department was very well prepared. Greenlee County received \$922,437.50 first distribution and will receive additional \$922,437.50 either May or November 2022. Mr. Rapier discussed the Flexibility Act and is still gaining Co-Sponsors and if passed, will allow use of ARPA revenues for new categories of spending. This would also provide that any unused allocations under the flexibility language would revert back to the federal government to be used to lower national debt. Whatever the County decides to do has to be committed by December 2024. Mr. Rapier discussed guiding principles and presented examples of other Counties guiding principles to the board to use as a tools for selecting projects.

**B. Discussion/Action - Possible adoption of guiding principles for determining consideration of ARPA funding requests/suggestions and framework for decision-making for use of Federal ARPA Funds.**

Sheriff Sumner, requested to see the Navajo County guiding principles.

The Board viewed Navajo County's Guiding Principles and agreed the format is a good starting off point. The Board gave Mr. Rapier directions for the guiding principles.

Upon motion by Supervisor Campbell, seconded by Supervisor Campbell, and carried unanimously, the Board approved to adopt Navajo County's framework as presented.

**8.) Tim Sumner,  
A. Discussion/Action to approve a one-time bonus of \$3,000 to all First Responders according to CARES/Covid funding**

Mr. Sumner discussed his commander and detention staff and expressed his appreciation. He stated his staff has worked hard, and extra duties to mitigate exposures within the jail, they've worked with the health department for mitigation efforts. Mr. Sumner presented employee appreciation certificates to the board and explained his staff has worked extra hard due to COVID related issues. He discussed the pay that was used for PSPRS liability and stated only 1/3 was for the first responders which didn't include detention officers and dispatchers. Mr. Sumner explained his office needs to be staffed 24/7 and would like to compensate his staff for a one time pay with COVID funding.

The Board gave their appreciation to the Sheriff's department as well as the Health Department, they would like to have a further discussion regarding the funds and would like to run through the newly adopted guiding principles.

Upon motion by Supervisor Campbell, seconded by Supervisor Campbell, and carried unanimously, the Board tabled this item for further meeting while they run it by adopted principles.

**9.) Derek Rapiere, County Administrator  
A. Information - Discussion/Action - Arizona Constitution Art. 9, §20 - Expenditure Limitation, Effect of 2020 Census, Permanent Base Limit Adjustment - Direction from the Board to Staff**

Mr. Rapiere presented to the board a power point. He discussed expenditure limitation and its history. In 1980 the legislature was concerned property taxes were raising more than personal income. Citizens' filed an initiative which was meant to slow down the local government. Legislatures came up with their own referendum and eventually became what is now the expenditure limitation. The referendum also added two sections to the Arizona Constitution, how expenditure limitation is calculated and what goes into the formula, and also a statute, which deals with reporting, part of the audit process and every year it's required to file an expenditure limitation report. He stated expenditure limitation was lowered for FY 2022 due to census population was lower, July 1, 2022. The County needs to find ways to lower non-excludable expenditures for next fiscal year. Mr. Rapiere discussed the upward cost pressures in the coming years, but the County has for several years structured its budget to stay under Expenditure Limit. He explained this limit adjustment could be made for one year or a permanent base adjustment. Mr. Rapiere explained if not placed on the ballot for November 2022

election it could be pushed back until November 2024 elections. Mr. Rapier explained the process requirements to call for an election if that's the direction of the Board. Mr. Rapier received direction from the Board to proceed to begin the process.

**10.) Derek Rapier, County Administrator**  
**A. County and State budget and legislative issues**

Mr. Rapier stated not too much has changed in the State legislative issues other than bills being prefiled now. Legislation starts next week, discussed different people's prediction how the Legislative session will look, some say a quick session due to the election year, depending on the final legislative maps will look. Leadership in both houses are either gone or not very involved. Mr. Rapier discussed shared sales tax average month to month 53% over revenue, and local tax is up about 31% year over year, exceeding revenue projections.

**B. Calendar and Events**

Calendar and events were discussed.

- 11.) Consent Agenda**
- A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 12/07/2021**
  - B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 5017; 5018**
  - C. Engineer - Consideration of approval to ratify road name “Boling Flats Dr.” from 2017 no evidence of adopting as an official road name when address was assigned**
  - D. Engineer - Consideration of approval for request of a road name off Hwy 75, 3 choices submitted and filed by Vanessa Helms**
  - E. Sheriff - Consideration of approval for Employee Transaction Form: K. Gregory, Detention Officer I; L. Arzola, Detention Officer I; M. Garcia, Deputy Officer**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the consent agenda with the removal of the ETF for M. Garcia on item E for next board meeting.

- 11.) Supervisor Reports (Pursuant to A.R.S. §38-431.02(K), individual supervisors may present brief summaries of current events, but no discussion may occur, and no action may be taken regarding anything that is presented)**

Supervisor Gomez encouraged people to get their vaccines.

Chairman Lunt attended the Western Interstate Region meeting and stated a plan was passed in 2015 is now being sued and now readdressing. Comments close on February 17<sup>th</sup>. 30 plan was also discussed, and comments are closed March 4<sup>th</sup>. Budget reconciliation was discussed. Congress extending spending limit by 2.5 trillion which will cover obligations in 2023, still finalizing what's acceptable for use for of the funds for states and counties. Chairman Lunt discussed new information for the NACO Legislative Conference, Mayor of DC has mandated vaccine for public places and conferences. Deadline for presenting resolution to committees is January 12<sup>th</sup>. Attendant CSA and LPC meetings, state broad band was discussed.

**12.) Adjournment**

There being no further business to come before the Board of Supervisors, the meeting was adjourned at 11:41 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa  
Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.